

Pandemic Flu Community Containment Response Checklist

WHO Level 6, Federal Response Stage 3-6 (Last updated 3-18-09)

The following checklist can be used to guide local community officials in coordinating pandemic influenza containment measures during World Health Organization influenza response level 6.

Command, Control and Management Procedures	Completion Date/Person Responsible
<ul style="list-style-type: none"> <input type="checkbox"/> Activate local Emergency Operations Center (EOC) <ul style="list-style-type: none"> o Implement local pandemic influenza community plan o Implement medical surge and infection control plans at local health care facilities o Prepare to activate mass and targeted pharmaceutical plans o Prepare to close all but essential functions o Prepare to activate continuity of operations plans (COOP) o Prepare to protect and supply the needs of essential workers 	
<ul style="list-style-type: none"> <input type="checkbox"/> Establish regular briefing schedule with State Emergency Coordination Center (SECC), media and local stakeholders, and publish regular situation reports and incident action plans 	
<ul style="list-style-type: none"> <input type="checkbox"/> Track inventory of emergency medical supplies and equipment and submit resource requests to the SECC through local point of contact 	
<ul style="list-style-type: none"> <input type="checkbox"/> Provide personal protective equipment (PPE) information and supplies to all high risk positions and essential workers 	
<ul style="list-style-type: none"> <input type="checkbox"/> Implement community mass fatality plan 	
<ul style="list-style-type: none"> <input type="checkbox"/> Implement plans to protect critical services. Services may include fire protection, water, sewer, home health care, and delivery of food 	
<ul style="list-style-type: none"> <input type="checkbox"/> Implement security and protection plans for critical infrastructure including contingency plans for 30 to 40% absenteeism 	
<ul style="list-style-type: none"> <input type="checkbox"/> Coordinate activities with partners, (i.e. outlying communities, Tribal entities, major private industries, and State Emergency Coordination Center) 	
Community Disease Control Measures	
A. Public Education, Information and Risk Communication	
<ul style="list-style-type: none"> <input type="checkbox"/> Implement community risk communications plan and joint information center (JIC) protocols where appropriate <input type="checkbox"/> Continue delivery of pandemic influenza messages; <ul style="list-style-type: none"> o Conduct scheduled community briefing for public information and guidance o Post community briefings and recommendations in prominent locations o Distribute educational materials about pandemic influenza and personal/family preparedness to community, local government agencies, tribal organizations, schools, private businesses, and other local partners o Post instructions on cough etiquette and respiratory hygiene in all public facilities o Distribute information on personal protection equipment (PPE) recommendations for the general public o Continue availability of community hotline number (separate from antiviral request line) for basic pandemic flu information and community resources including: <ol style="list-style-type: none"> 1. When and where to seek emergency and non-emergency medical care 2. When to stay home and not go to work or into the community 	

<ul style="list-style-type: none"> ○ Maintain updated situation report on community emergency preparedness websites, or other public notification systems ○ Arrange media interviews with designated community spokespeople ○ Coordinate with SECC and JIC on updating information and modifying messages ○ CDC information in major languages available at : http://emergency.cdc.gov 	
<ul style="list-style-type: none"> □ Maintain 24/7 contact list for EOC, JIC and critical partner staff 	
<ul style="list-style-type: none"> □ Establish regular media advisories and press briefings through local media contacts 	
<ul style="list-style-type: none"> □ Continue communications with special/vulnerable populations 	
B. Surveillance	
<ul style="list-style-type: none"> □ Continue enhanced surveillance activities utilizing the Enhanced Surveillance Form. (pg. 61 of the State Pandemic Influenza Response Plan http://www.hss.state.ak.us/dph/DPHPP/pandemicflu/panfluplan.pdf) □ Update case definition information <ul style="list-style-type: none"> ○ Monitor community hospital/clinic census of ill clients that meet the case definition and provide surveillance information reports to the SECC through the local points of contact ○ Monitor absentee rates in community government offices, businesses and schools and notify SECC regarding any unusual events ○ Health care providers should screen for and assess cases of influenza-like-illness, follow diagnostic guidelines, keep a daily tally of cases, and report data to designated community point of contact (e.g. infection control practitioner, EOC staff, or public health center staff) ○ Reinforce facility and staff respiratory/hand hygiene, as well as facility infection control procedures 	
<ul style="list-style-type: none"> □ Continue to implement pre-screening of critical infrastructure employees, health care facility(s) public health centers employees and others identified, for influenza like illness. May utilize systems such as: <ul style="list-style-type: none"> ○ Phone monitoring with triage algorithms ○ Separate clients with cough illness to different locations 	
<ul style="list-style-type: none"> □ Facilitate specimen collection and shipping in coordination with the State Public Health Laboratory. (see Supplement C of the State Pandemic Influenza Response Plan) Request additional specimen collection supplies to the SECC through, your local point of contact 	
C. Social Distancing Measures	
<ul style="list-style-type: none"> □ When advised by the State Medical Officer, implement community social distancing plan for: <ul style="list-style-type: none"> ○ Isolation-cohorting of clients /hospital /home /alternate care sites ○ Quarantine – contacts /home /work /alternate care sites ○ Cancellation of public activities and gatherings (i.e. Sports events, conferences) ○ Partial or full closure of schools, businesses, other public gathering places 	
<ul style="list-style-type: none"> □ When advised by the State Medical Officer, implement: alternate care/home care plan to: <ul style="list-style-type: none"> ○ Pre-stage supplies and equipment at designated alternate care site location and alert staff of possible eminent activation ○ Activate alternate care sites as needed ○ Implement home care support systems ○ Conduct just-in-time training for alternate care site, hotline, home care support team staff/volunteers ○ Continue to distribute home care checklists to community 	
<p>http://www.redcross.org/www-files/Documents/pdf/domestic%20programs/pandemic_flu_home_care_brochure.pdf</p>	

<ul style="list-style-type: none"> ❑ Implement restrictions of nonessential travel and implement strategies to ensure essential travel for supplies, medical care, and workers protection 	
D. Antiviral Management	
<ul style="list-style-type: none"> ❑ Update diagnostic, treatment, and infection control information based on current pandemic information 	
<ul style="list-style-type: none"> ❑ Prepare to receive, store and secure antivirals in pre-identified locations ❑ Prepare to deliver antivirals from storage location to local dispensing site(s) and outlying communities where appropriate 	
<ul style="list-style-type: none"> ❑ Prepare to implement a community antiviral distribution plan ❑ Review critical functions/essential workers numbers, vulnerable/special populations, and priority groups (see Supplement A of the Alaska Pandemic Influenza Response Plan at: http://www.pandemicflu.alaska.gov/panfluplan.pdf) <ul style="list-style-type: none"> ○ Implement local report/request line for antiviral treatment and symptom triage ○ Implement home delivery systems ○ Implement drive through protocols for pharmacy pick up of antiviral medications ○ Activate head of household antiviral delivery 	
<ul style="list-style-type: none"> ❑ Track and report antiviral utilization 	
E. Vaccine Management	
<ul style="list-style-type: none"> ❑ Receive pre-pandemic and pandemic vaccine from DHSS at regional “hub” communities and send out to other communities served 	
<ul style="list-style-type: none"> ❑ Receive, store and secure pre-pandemic and pandemic vaccine in pre-identified locations when available 	
<ul style="list-style-type: none"> ❑ Administer pre-pandemic and pandemic vaccine according to local dispensing plans and priority groups contained in Supplement B of the Alaska Pandemic Influenza Response Plan: http://www.pandemicflu.alaska.gov/panfluplan.pdf 	
<ul style="list-style-type: none"> ❑ During delivery and dispensing, assure the security of influenza vaccine 	
<ul style="list-style-type: none"> ❑ Track and report pre-pandemic and pandemic vaccine utilization 	
<ul style="list-style-type: none"> ❑ Activate vaccine adverse event reporting system (VAERS) for pre-pandemic and pandemic Influenza vaccine 	

Note:

- The State of Alaska Pandemic Influenza Response Plan is located at: <http://www.pandemicflu.alaska.gov/panfluplan.pdf>
- The State of Alaska Emergency Operations Plan is located at: <http://www.hss.state.ak.us/prepared/eop/PDFs/EOP.pdf> (Annex F-Mass dispensing)